

USS Muliphen AKA-61 Association

ByLaws rev. 10/20/2011

Article I: Name

Section A: The name of the organization shall be "USS Muliphen AKA-61 Association". Herein after referred to as "The Association".

Section B: The Association is not affiliated with any other U.S. or foreign Military Organization.

Section C: The purpose of the organization shall be:

To encourage former members of the USS Muliphen crew to join The Association and collect donations for operational purposes. The "Board" at their discretion may institute a dues collection as the rate of \$25.00 per year, if donations fail to support The Association.

To annually bring together former crew members and associate members for the purpose of holding an annual reunion of crew, to elect or re-elect officers of The Association.

To enjoy the presence of crew members as if still on "active duty" aboard the USS Muliphen AKA-61.

To publish an informational newsletter on an annual basis, outlining current and future Association activities.

Article II: Meetings

Section A: The business meetings of The Association shall be held annually at The Associations reunion.

The Association President or Vice President shall preside and conduct the business meetings.

Section B: Robert's Rules of Order shall be the governing authority in the conduct of all business meetings of The Association.

Article III: Membership & Donations

Section A: Membership shall be open to any individual who served aboard the USS Muliphen AKA-61 from the date of her commissioning on October 23, 1944 to her decommissioning on August 28, 1970.

Membership shall include all Commissioned Officer, Noncommissioned Officers, i.e. Enlisted Personnel and Officers of the U.S. Navy and U.S. Marine Corp.

Membership shall not be restricted to, nor denied on the basis of age, race, creed, color, gender, sexual orientation, disabilities, national origin, ancestry or marital status.

Section B: Associate membership shall be open to any Wife, Son or Daughter or Significant Other of the member of the ship's crew, who qualifies to be a member of the Muliphen Association as per Section A of these Bylaws.

Section C: Donations to The Association will be accepted on an annual basis, in accordance with the IRS 501(C) 19 Not for Profit Military Organization status.

Section D: Eligible Voting Rights are reserved for Members Only in good standing with The Association (See Article VII: Conduct). One (1) vote per member. Proxy voting has not been established. Voting members must be present at the Associations annual reunion/meeting to vote. (Note: Associate Members holding office as described in Article IV: Officers, Section C, will also have a voting privilege during their tenure in office).

Section E: The President's vote will be withheld and used only during "tie" votes.

Article IV: Officers

Section A: The officers of The Association shall consist of President, Vice-President, Secretary, Treasurer, Storekeeper and Galley Officer. Officer may serve an indefinite term.

Section B: To be eligible to serve as an officer or to be nominated for election to office requires attendance of any five (5) reunions. Note: eligibility may be waived and vacated positions may be filled on a temporary basis, until the annual election is held, at the discretion of the President.

Section C: Associate members may be nominated and elected to the positions of Secretary, Treasurer, Storekeeper and Galley Officer.

The positions of President and Vice-President of The Association are reserved for those who have served during active aboard the USS Muliphen AKA-61 as per IRS code 501(C) 19.

Section D: The nomination and election of all officers shall be conducted during the regular reunion/business meeting of The Association.

Members and Associate Members, in good standing, may announce a nomination or their desire to be nominated, at the regular annual business meeting.

Article V: Duties of Officers

President

To preside over all meetings and conduct meetings of The Association in accordance with Robert's Rule of Order.

To appoint committees to support specific agendas.

To delegate authority to members and associate members.

To decide all tie votes by casting the final vote.

To research, plan, coordinate and arrange accommodations for all reunions.

Vice-President

To assume the duties of the President at all business meeting of The Association, should the President be absent or unable to attend.

To assume the duties of the President Pro-Tem in the event the President becomes incapacitated.

To assist the President in the research, planning coordination and arrangement of accommodations for The Association's annual reunion.

Secretary

To record and keep records of the minutes of all annual business meetings and make those minutes available for the next annual business meeting.

To prepare and maintain all The Associations letters of communications.

Treasurer

To receive, record and deposit all funds generated from donations, sale of memorabilia, donations, fund raising activities, banquet and tour reservations, etc.

To maintain itemized record(s) of all financial transactions.

To make available a financial accounting, for a membership review, at all annual business meeting of The Association.

To pay all bills in a timely manner.

If required, To coordinate with the Association President the filing of IRS Form 990 or 990EZ and other appropriate IRS 501 (C) 19 forms.

To establish and maintain a bank checking account for the deposit of all funds and payment of bills.

Storekeeper

To purchase, set prices, sell items of memorabilia at the Annual Association reunions, or through Mail Order and Web Order.

To maintain records of all purchases and sales.
To establish and maintain a bank checking account, (independent of the Treasurer of The Association) in accordance with IRS 501(C) 19 procedures.
To pay all Muliphen Store bills in a timely manner.

Galley Officer

In the absence of a professional reunion coordinator, hired on behalf of The Association, the Galley Officer shall:

With the aid of the Muliphen Board, prepare and submit an "RFP" Request for Proposal, to prospective hotels within the vicinity of the city selected for the future reunion.

Coordinate with hotel management/catering department the placement of tables, number of guests at each table, audio and video equipment, if required, to support The Associations business meeting and speaker for the banquet event.

Coordinate with the hotel management/catering the setup of the hospitality room.

Coordinate the purchase and preparation of all foods and drinks to be placed in the hospitality room. Arrange for proper and safe storage of all food and drink.

Article VI: Committees

Master at Arms

Shall have the responsibility of maintaining proper decorum at all annual meetings and Association events, including tours, hospitality rooms & banquets.

Shall, have the authority to ban anyone acting in an inappropriate manner and cause their membership to be revoked, subject to their appeal set forth in Article VII: Conduct.

Chaplain

Shall, read the list of lost shipmates "The Taps List" at the annual reunion banquet.

Shall select a member to toll the bell during the reading of "The Taps List"

Shall perform the prayer of thanks, prior to the banquet.

Historian

Shall gather and maintain historical information about the USS Muliphen AKA-61, the Reunions and provide this information to the President to be disseminated at the appropriate times through The Associations newsletter.

To help maintain truthful and correct information about the USS Muliphen and her crew, for the Saint Lucie County Historical Museum, located in Fort Pierce, Florida.

Webmaster

Shall maintain The Association's website: (www.ussmuliphen.com), facebook ([uss-muliphen-aka-61](#)) and any other electronic presence.

Article VII: Conduct

Resolutions and reinstatements of suspension or termination of any membership, shall be conducted at the annual business meeting and only after a written appeal for reinstatement and a NEW application for membership has been submitted by the effected member.

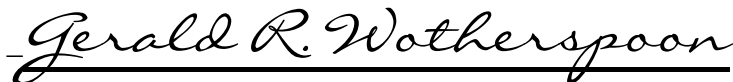
Article VIII: Dissolution of the Association

Should it be determined the Association can no longer maintain sufficient membership, the remaining members, in good standing, may call for a vote of "Dissolution", meaning to end the Association.

On dissolution of the Association, the Treasurer shall report to the President of the Association, the balances of all funds held in the Associations bank accounts, both Association and Ship's Store.

The dissolution of the Association shall result in the balances of all funds being transferred, as a donation from the USS Muliphen AKA-61 Association, to the U.S. Navy Memorial Foundation in Washington, D.C. All remaining Ship's Store stock, shall be donated to the Saint Lucie County Historical Museum for disposition.

Voted on and approved on October 1, 2011.



Gerald R. Wotherspoon, President,
USS Muliphen AKA-61 Association.